# Booking Cancellation / Refund Form

## Refund Policy

* This form must be read in conjunction with the Bara Gali Summer Camp Refund Policy which can be found under *Downloads* at www.uop.edu.pk/baragali.

## Part A: Applicant Details (must be completed)

1 Applicant Name

2 Designation

3 Department/ Organization

4 Contact No

5. Email ID

6. Postal Address

7. Request Submission Date

## Part B: Booking Details (must be completed)

Reservation Dates

(Arrival/ Departure Dated):

Refundable Amount

Deposit Receipt No / Date

## Part C: Reason for Refund (Please tick)

1. Non availability of Reserved Dates
2. Health Issues
3. Natural Disastrous / Pandemic
4. Any other:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Applicant Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## Part D: For Office Use Only

Certified that the details provided by the above-mentioned official were checked with the record and were found correct. Hence, Cheque No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ dated \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ bearing amount Rs.\_\_\_\_\_\_\_\_\_\_\_\_\_ (after deduction, if applicable) is submitted for approval / signature please.

**Dealing Assistant-BGSC**

**Camp Coordinator-BGSC**